

TONBRIDGE AND MALLING BOROUGH COUNCIL

COMMUNITY DEVELOPMENT ADVISORY BOARD

Wednesday, 15th October, 2008

Present: Cllr Miss J L Sergison (Chairman), Cllr D A S Davis (Vice-Chairman), Cllr A W Allison, Cllr Ms J A Atkinson, Cllr D J Cure, Cllr M O Davis, Cllr D W P Evans, Cllr Ms S V Spence and Cllr Mrs C J Woodger.

Councillors Aikman, Mrs Anderson, Baldock, Balfour, Bolt, C Brown, Coffin, Court, Heslop, Luker, Miss Moloney and Worrall were also present pursuant to Council Procedure Rule No 15.21.

Apologies for absence were received from Councillors Keeley, MacDonald, Mrs Murray and Mrs Simpson.

PART 1 - PUBLIC

**CD
08/040 DECLARATIONS OF INTEREST**

Councillor Balfour declared a personal interest in the item regarding Holmesdale/Malling Federation Trust Proposal on the grounds of being a governor of the Grange Park Inclusion Unit which had links to the Holmesdale site.

**CD
08/041 MINUTES**

RESOLVED: That the notes of the meeting of the Community Development Advisory Board held on 23 July 2008 be approved as a correct record and signed by the Chairman.

MATTERS FOR RECOMMENDATION TO THE CABINET

**CD
08/042 BUSINESS CRIME REDUCTION PARTNERSHIP - WEST KENT**

Decision Notice D080182MEM

The report outlined proposals to develop further Business Crime Reduction Partnerships in West Kent, the employment of a dedicated co-ordinator for Tonbridge and Malling and the expansion of the current scheme to the Malling area.

Mr Alan Dann, Project Manager for Business Crime Reduction Partnerships in West Kent, outlined the work of the partnerships and the role of the partnership co-ordinator.

Members recognised that in addition to dealing with and deterring crimes active partnerships helped to reduce the fear of crime,

reassuring those visiting town centres and promoting a vibrant town centre economy.

The Advisory Board welcomed this initiative acknowledging its significant contribution to crime reduction in the Borough.

RECOMMENDED: That

(1) the development of a Business Crime Reduction Partnership for the whole Borough be supported; and

(2) the post of Partnership Co-ordinator be hosted and managed by the Borough Council, subject to a formal agreement with the Partnership removing all financial risks and liabilities to the Council.

**CD
08/043**

HOLMESDALE/MALLING FEDERATION TRUST PROPOSAL

The Chief Executive provided background information on the approach by the Holmesdale Technology College and the Malling School Federation to the Borough Council to become one of four partners in a school Trust arrangement.

Mr Ian Hobson, Head Teacher at Holmesdale Technology College, explained that one of the advantages of Trust arrangements was the sustained relationships the school could build with partners. This provided the opportunity for involvement in the local community whilst shaping and influencing the children of the Borough to become worthwhile citizens of the future. Trust status also provided additional benefits and funding opportunities for the school. He confirmed that the proposals would have no financial implications for the Borough Council and that either an officer or Member appointment would be welcomed.

The Board discussed the proposal in depth, seeking to gain a better understanding of what was expected from the Borough Council as a trust partner in terms of officer time and resource; financial implications; attendance at Trust meetings; providing an input into curriculum development and responsibility and accountability for major decisions related to the school. The implications of Borough Council involvement in other such Trusts if established locally was also raised.

RECOMMENDED: That further clarification of the proposal be sought and the information be referred to the Cabinet for a final decision. ◀

***Referred to Cabinet**

**CD
08/044**

CLIMATE CHANGE STRATEGY - YEAR 1 TARGETS

Decision Notice D080183MEM

The report of the Chief Executive gave details of progress against targets within the Council's Climate Change Strategy following the first year of the existing three year implementation plan.

Members were advised that due to changing legislation it was likely that additional targets would be in place in the near future. Work to achieve these included the preparation of an 'adaptation plan' including an assessment of risks and vulnerabilities and how the Borough Council planned to adapt to projected changes.

RECOMMENDED: That the first year update, as set out in Annex 1 to the report, be approved and further update reports be made at future meetings of the Advisory Board.

**CD
08/045**

PARISH CHARTER

Decision Notice D080184MEM

The report of the Chief Executive sought endorsement of the revised Parish Charter and commendation for adoption.

RECOMMENDED: That the revised Parish Charter, as set out in Annex A to the report, be adopted and commended to all Parish Councils within the Borough.

**CD
08/046**

BUSINESS SUPPORT SIMPLIFICATION PROGRAMME (BSSP)

Decision Notice D080185MEM

Members considered the report of the Chief Executive outlining the content of the national Business Support Simplification Programme along with details of how it would be applied locally. Agreement to sign a Memorandum of Understanding and Service Level Agreement with Business Support Kent was also sought to commence implementation of the programme within the Borough. The draft Memorandum and Service Level Agreement provided sufficient flexibility for the Borough Council to continue to provide its own business support services, provided these were marketed as part of the wider BSSP.

RECOMMENDED: That the Borough Council agree to become a signatory of the Memorandum of Understanding and Service Level Agreement with Business Support Kent.

MATTERS SUBMITTED FOR INFORMATION

**CD
08/047**

UPDATE FROM COMMUNITY SAFETY PARTNERSHIP

Members noted the report of the Chief Executive which provided an update on the work of the Community Safety Partnership, welcoming the 17.3% reduction in recorded crime. This was attributed to a combination of partnership working and effective joint working.

The Advisory Board welcomed the concept of holding a SNAP event at the SOS Nightclub but were concerned that numbers at previous venues had been low and requested an update report on how successful this had been.

**CD
08/048**

**SNODLAND PARTNERSHIP - MINUTES OF THE MEETING HELD
ON 8 SEPTEMBER 2008**

Members noted the report of the Chief Executive which presented for information the minutes of the Snodland Partnership meeting held on 8 September 2008.

MATTERS FOR CONSIDERATION IN PRIVATE

**CD
08/049**

EXCLUSION OF PRESS AND PUBLIC

No items were considered in private.

The meeting ended at 2110 hours

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Community Safety**

Decision No: D080182MEM

Date: 15th October 2008

Decision(s) and Reason(s)

Business Crime Reduction Partnership - West Kent

(Report of the Chief Executive)

The report outlined proposals to develop further Business Crime Reduction Partnerships in West Kent, the employment of a dedicated co-ordinator for Tonbridge and Malling and the expansion of the current scheme to the Malling area.

Following consideration by the Community Development Advisory Board, the Cabinet Member for Community Safety resolved that:

- 1) the development of a Business Crime Reduction Partnership for the whole Borough be supported; and
- 2) the post of Partnership Co-ordinator be hosted and managed by the Borough Council, subject to a formal agreement with the Partnership removing all financial risks and liabilities to the Council.

Reasons: As set out in the report submitted to the Community Development Advisory Board of 15 October 2008.

Signed Cabinet Member for G Court
Community Safety:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

Date of publication: 17 October 2008

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Community Development**

Decision No: D080183MEM

Date: 15th October 2008

Decision(s) and Reason(s)

Climate Change Strategy - Year 1 Targets

**(Report of the Chief Executive)
(Annex)**

The report considered the progress against targets within the Council's Climate Change Strategy following the first year of the existing three year implementation plan.

Following consideration by the Community Development Advisory Board, the Cabinet Member for Community Development resolved that the first year update, as set out in Annex 1 to the report, be approved and further update reports be made at future meetings of the Advisory Board.

Reasons: As set out in the report submitted to the Community Development Advisory Board of 15 October 2008.

Signed Cabinet Member for N Heslop
Community Development:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

Date of publication: 17 October 2008

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TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Community Development**

Decision No: D080184MEM

Date: 15th October 2008

Decision(s) and Reason(s)
Parish Charter
(Report of the Chief Executive) (Annex)
The report sought endorsement of the revised Parish Charter and commendation for adoption.
Following consideration by the Community Development Advisory Board, the Cabinet Member for Community Development resolved that the revised Parish Charter, as set out in Annex A to the report, be adopted and commended to all Parish Councils within the Borough.
Reasons: As set out in the report submitted to the Community Development Advisory Board of 15 October 2008.

Signed Cabinet Member for N Helsop
Community Development:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

Date of publication: 17 October 2008

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Community Development**

Decision No: D080185MEM

Date: 15th October 2008

Decision(s) and Reason(s)

Business Support Simplification Programme (BSSP)

**(Report of the Chief Executive)
(Annex)**

The report outlined the content of the national Business Support Simplification Programme along with details of how it would be applied locally. Agreement to sign a Memorandum of Understanding and Service Level Agreement with Business Support Kent was also sought to commence implementation of the programme within the Borough.

Following consideration by the Community Development Advisory Board, the Cabinet Member for Community Development resolved that the Borough Council agree to become a signatory of the Memorandum of Understanding and Service Level Agreement with Business Support Kent.

Reasons: As set out in the report submitted to the Community Development Advisory Board of 15 October 2008.

Signed Cabinet Member for N Heslop
Community Development:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

Date of publication: 17 October 2008

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.